## PCA Classroom Implementation Award

- 1. Submit a report on how you have implemented PCA in one of your classes. The report should include the followings:
  - a) The title of the course, level, class size, and material;
  - b) Class date, Lesson content & performance objectives
  - c) Design of the class activities, including PPT slides or prop descriptions, if applicable;
  - d) Reflections on the teaching; how the workshop helped, outcome in terms of student performance, and areas of future improvement;
  - e) Evidence, such as a video recording or, photos of the class activities, copies of products created by students, etc. Please obtain consent from students.
- Submit your report and supporting materials electronically via email to eapedagogy@gmail.com by May 1<sup>st</sup>, 2018. For a video, please provide a link to a cloud site. Submitted materials will not be returned.
- 3. Up to ten reports will be selected and awarded \$100 each.
- 4. Awardees will be announced by May 30, 2018.
- 5. Selected reports will be shared on the Symposium website. By submitting the report, you agree to have your class/report shared on the Symposium website. Make sure the consent you obtained from students indicates that their performance will be shared publicly.

## A few FAQs:

- Q: Does the class have to be advanced or cover any specific skill areas?
  A: The class can be any level and may cover any skill areas.
- Q: I don't have an assistant who can video or photograph my class. What should I do? A: Video recording per se is not required, nor are photographs. You can use audio recording or other evidence of performance.
- Q: Do you have a sample consent form for students to sign?
  A: You should create your own in consultation with your school.
- 4. Q: When should I obtain student consent to be video recorded or photographed? A: You should obtain the consent prior to any recording.
- Q: What should I do if one or two of my students decline to sign the consent form?
  A: Keep all students in your class engaged in your activities as usual, but ask those who do not sign the consent outside of the camera view. You will also need to edit out any voices of students who do not consent to audio-recording.